

Information and Guidelines for Peer Reviewers

- Suitable submissions to RIHA Journal undergo a **double-blind peer-review** process: The author's identity is not revealed to the reviewers, and *vice versa*. The responsible RIHA institute determines two reviewers. In case their conclusions are not unanimous, a third reviewer may be consulted.
- **Please note that if an article is published, the names of the approving reviewers are published as well** (only the names, not the reviews themselves).
- Reviews are requested within 4 weeks from notification and should be sent to the local editor as e-mail attachment.
- Reviews should be 1-3 pages in length and should offer substantial reasons for accepting or not accepting a given article for publication. In particular, reviewers are asked to specify in which way and to what extent the article satisfies, or fails to satisfy, the following criteria of evaluation. The questions listed may serve as guidelines:
 1. **General Quality**
 - Does the article reflect the current state of research?
 - Is the line of reasoning comprehensible and stringent?
 - Are the arguments consistent?
 - Is the article written in a clear and readable style?
 2. **Relevance**
 - Is the article's subject area of more than merely local interest?
 - Does the article significantly contribute to (international) art historical discourse?
 3. **Originality**
 - Does the article offer new research material?
 - Or, does it offer new perspectives on established issues?
 - Or, does it call attention to neglected but important subject areas?
- At the top of their reviews, reviewers are asked to include an overall statement:

"I recommend it for publication (as is) / (with revisions)."

or

"I do not recommend it for publication."
- Reviewers are encouraged to make suggestions for changes and improvements to the author.
- **Please note:** Reviews should provide the editors with information and arguments upon which they can base their decisions. The editors of RIHA Journal take seriously the reviewers' criticisms. However, final decisions about whether or in what form a manuscript is published are left to the discretion of the editors.